



CAPABILITIES BRIEFING

[Our Firm](#) | [Our Mission](#) | [Our Services](#) | [Our Work](#)



COMPANY SNAPSHOT



DUNS Number: 788059488

NAICS Codes:

541611, 541612, 541613,
541614, 541618, 541330,
541350, 541511, 541512,
541513, 541519, 541620,
541820, 541990, 531311,
531390, 926150

Socio-economic Status:

SBA 8(a) - 2017

Consulting Staff:

- ▲ 70% Masters Degrees
(100% Bachelors)
- ▲ 30% Project Management
Professionals (PMP)

Responsible Growth:

- ▲ FY2008: 50%
- ▲ FY2009: 100%
- ▲ FY2010: 135%
- ▲ FY2011: 40%

Highlights

Founded in 2006 as a boutique management and strategy consultancy grounded in the idea of value-based consulting. We create value for our clients through the continuous pursuit of solutions that are based, in part, upon best practices, customized to each client environment, and draw upon domain and functional expertise of our network of consultants. **Our goal is to simply ensure achievement of missions while efficiently managing operations and reducing costs.**

Approach

Recognizing that the current dynamics in the public sector are driven by the increased need for cost reduction and performance measurement, we have structured our firm to take advantage of synergies between targeted consulting engagements and a unique consulting service delivery model. Our values are a reflection of this approach.

Contract Vehicles

- 8(a) Certified: 2008 – 2017
- HUD TI BPA
- GSA MOBIS
- Army AMCOM EXPRESS

Clients

- DOJ
- HUD
- DOL
- HHS
- EPA
- USDA
- DOT

Recent Accolades



Consulting Magazine recognized Savan Group as a *"Small Jewel to Watch in 2011 and Beyond"*.

Consulting Magazine's Seven Small Jewels, 2011: Seven To Watch

Read the article at: <http://consultingmag.com/article/ART830304>

MISSION STATEMENT

“ To optimize public sector business performance by strategically aligning people, process and technology. ”

PHILOSOPHY

Recognizing that the current dynamics in the public sector are driven by the increased need for cost reduction and performance measurement, we will structure our firm to take advantage of synergies between targeted consulting engagements and a unique consulting service delivery model. Our values are a reflection of this approach.



Engaged. By establishing organic and trusted relationships with our clients and involving them in every aspect of the consulting process, we are able to deliver services with unprecedented value and cost-effectiveness.



Agile. By maintaining close associations with key clients in the public sector and striving to understand the complex dynamics between what is possible and what is feasible, we are able to deliver solutions with real-world applicability and cost-effectiveness.



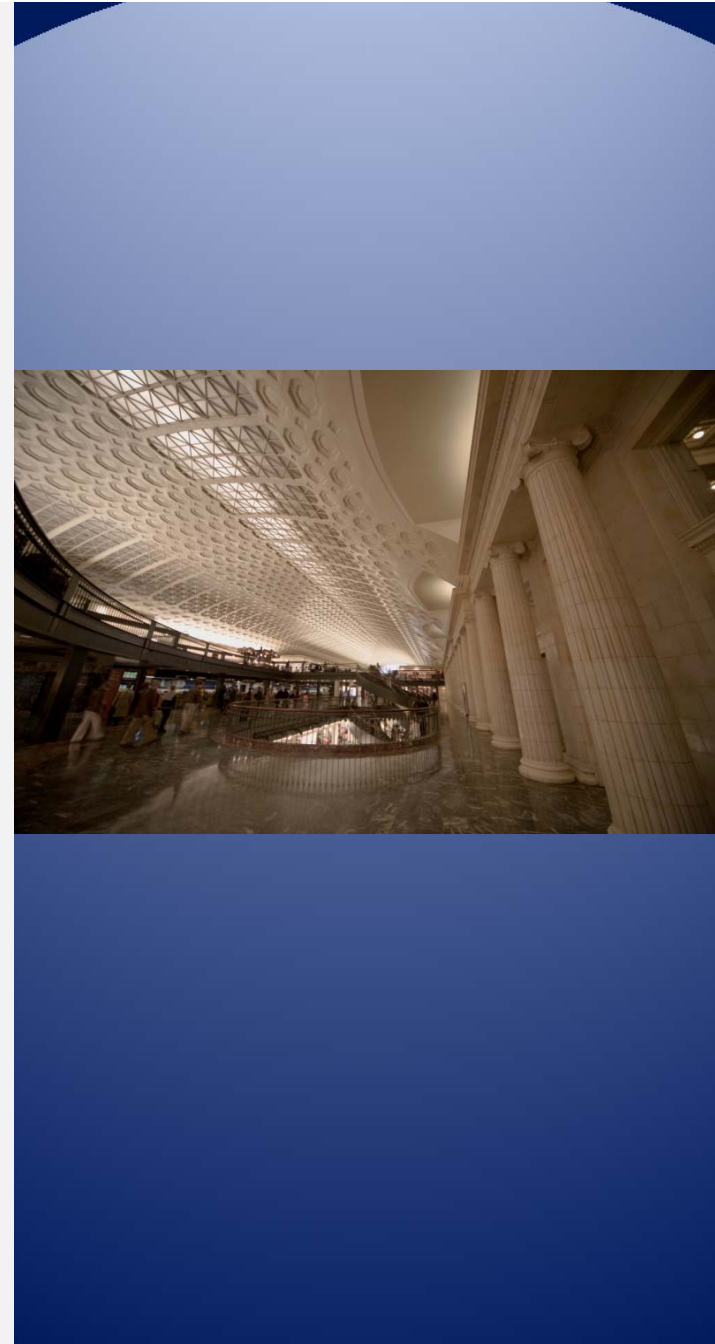
Ethical. By operating at the paramount level of ethical responsibility, we are able to provide honest communications, demonstrate respect for others, and a focus on the greater good rather than short-term personal gain.

OUR SERVICES

Strategy & Operations

Policy, Standards, & Rulemaking

IT Governance & Management



SAVAN GROUP HAS THREE PRIMARY PRACTICE AREAS



Strategy & Operations (SO)



Policy, Standards, & Rulemaking (PSR)



Information Technology Governance & Management (ITGM)

STRATEGY AND OPERATIONS (SO)

Goal Help government agencies to assess current operations issues to increase efficiencies and effectiveness, accomplishing more with fewer resources, streamlining services and processes, reducing fraud, waste, and abuse, and improving productivity.

Strategy Our strategy consists of facilitating a step-function change in operations, and developing strategic and tactical plans that include near-term, mid-term, and long-term goals and objectives. Our consulting advice will be based on rigorous market research tailored to the specific needs of each client, as well as a deep understanding of client structures and dynamics.

- Offerings**
- Program Development and Planning
 - Organizational Design
 - Strategic Planning
 - Business Case Development
 - Change Management
 - Performance Measurement
 - Business Process and Controls
 - Human Capital Management
 - Records Management
-

- Past Performance**
- DoA JTB Joint Formalization Initiative
 - EPA FMSS Content Management Business Case
 - DOJ ORMP Directives Management
 - EPA SMD Strategic Planning
 - HUD MPS Support
-

POLICY, STANDARDS, & RULEMAKING (PSR)

Goal Help clients develop, promulgate, and implement policy and regulations and navigate the requirements, applicable executive orders and statutes, and internal and external processes and reviews.

Strategy Our strategy consists of bringing multidisciplinary staff of policy analysts, regulatory specialists, economists, attorneys, and subject matter experts.

- Offerings**
- Best Practice Research
 - Standards Development Support
 - Policy Baseline Review
 - Regulatory Impact Analysis
 - Facilitation and Decision-Making Assistance
 - Economic Impact Assessment
 - Rulemaking/Drafting Assistance
 - Public Comment Analysis and Response Support
-

- Past Performance**
- HUD OMH MPS Support
 - USDA NOP Regulatory Support
 - DOT TAR/TAM Support
 - DOL WB Best Practice Report
-

IT GOVERNANCE & MANAGEMENT (ITGM)

Goal

Help clients maximize the return on their information technology investments through the alignment of their business processes with their technology activities. The primary goals for information technology governance are to (1) assure that the investments in IT generate business value, and (2) mitigate the risks that are associated with IT.

Strategy

Our strategy consists of using rapid assessment techniques, proven methods and best-practice analysis to align IT infrastructure investments with business objectives. We will assist in identifying the best combination of technologies, architectures and organizational structure to optimize resources while accelerating return on investment and meeting business needs.

Offerings

- IT Strategy Development
 - IT Governance Advisory
 - Portfolio Optimization
 - Capital Planning and Investment Control (CPIC)
 - Strategic Sourcing
 - Service Delivery Assessment
 - IT Project Management
 - IT Vulnerability and Risk Assessment
 - Process improvement—ITIL[®], Lean Six Sigma[®], and CMMI[®]
-

Past Performance

- EPA FMSSD SLATE Assessment
 - DoA DUSA-BT e-AWPS Transformation Initiative
 - EPA OAM GSS Risk and Vulnerability Assessment
-

SAVAN GROUP SERVICE-DELIVERY MODEL



Our Approach: Value-based Consulting



Methodology: A more powerful, dynamic and adaptive approach to solving problems than traditional consulting.



Value-based consulting focuses on:

- ◆ Strategic value drivers (rather than localized, tactical, operational “improvements”)
- ◆ Outcomes, rather than tasks
- ◆ Improving both the performance AND capabilities of the client
- ◆ Dynamic, flexible consulting and change processes
- ◆ Client involvement, commitment and ownership
- ◆ Organizational empowerment – to create new results

It operates within the unique strategic, operational and political setting of each client organization. It recognizes that each of our clients’ organizational dynamics are so complex and fluid that very often the project approach must mirror that complexity and dynamism by taking on the character of a client organization – an adaptive response capability rather than a rigidly predetermined project plan.

SAVAN GROUP SERVICE-DELIVERY MODEL (CONT.)

In order to hold true to our value based model, we must adhere to a consistent set of standards when delivering our services.

Collaborative Project Planning

- Involve clients during the project planning to achieve ongoing buy-in
- Allow client to drive development of project goals and objectives
- Understand organizational dynamics

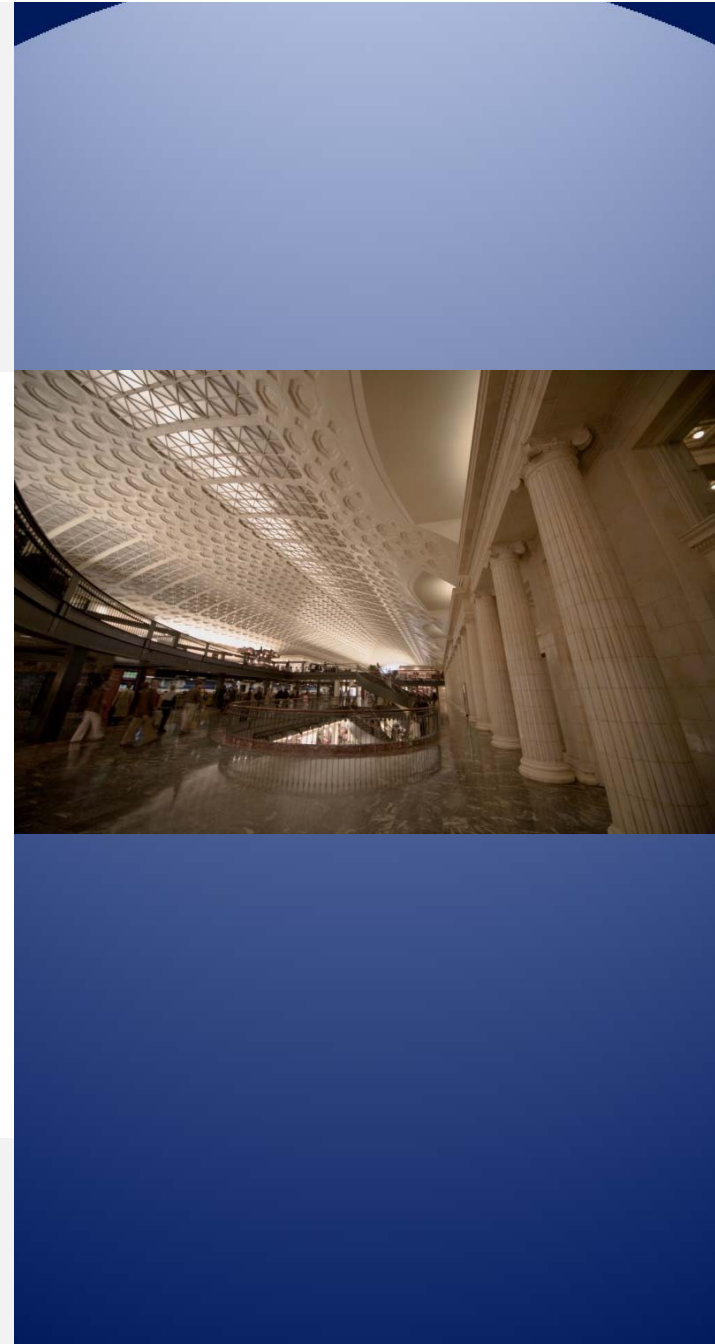
One-Voice Communication

- Ensure the Project Manager is the primary interface for projects
- Consistent and concise communication style
- Available and accessible




Timely Project Reporting

- Utilize a one-page status reporting structure
- Provide real-time information regarding spend, budget, and hours

OUR WORK



SAMPLE PAST PERFORMANCE



| | | | |
|---|---|---|--|
|  | <p>DOJ Justice Management Division (JMD)</p> | <p>Office of Records Management Policy (ORMP)</p> | <p>Savan Group is providing organizational improvement and transformational support to modernize and improve the Department's Directives Management (DM) Program. Key tasks to date have included:</p> <ul style="list-style-type: none"> ◆ Conducting best practice and organizational assessments ◆ Reengineering critical process steps for operational efficiency ◆ Conducting IT strategy analysis and requirements gathering ◆ Conducting enterprise-wide audits of DM content, structures, and documents |
|  | <p>HUD Office of Manufactured Housing (OMH)</p> | <p>Minimum Property Standards (MPS) Program</p> | <p>Savan Group is currently providing engineering and technical assistance to the FHA Minimum Property Standards program. Key tasks to date have included:</p> <ul style="list-style-type: none"> ◆ Supporting the development of building and product standards for FHA construction through the issuance of minimum property standards and the technical suitability of products ◆ Conducting site inspections of manufactured homes to ensure compliance ◆ Developing technical studies on the building design standards and design approaches |
| | | <p>Manufactured Home Monitoring and Inspection (MHMI) Program</p> | <p>Savan Group is currently providing design review support and other special project support, generally consisting of technical review for standards related compliance and regulatory compliance. Key tasks to date have included:</p> <ul style="list-style-type: none"> ◆ Reviewing and verifying design and installation standards including model plans ◆ Developing standards for architectural, structural, mechanical, electrical, manufactured housing installations |
|  | <p>USDA Agricultural Marketing Service (AMS)</p> | <p>National Organic Program (NOP)</p> | <p>Savan Group provided regulatory support services to support the development of key organic standards across a number of organic food categories. Key tasks to date have included:</p> <ul style="list-style-type: none"> ◆ Providing technical services including research and analysis; economic data collection and analysis, decision management, and project management ◆ Providing support to develop and publish rulemaking documents |

SAMPLE PAST PERFORMANCE (CONT.)



| | | |
|---|--|---|
| <p>EPA Office of Administration and Resource Management (OARM)</p> | <p>Security Management Division (SMD)</p> | <p>Savan Group provided strategic planning support and technical assistance to the Security Management Division. Key tasks to date have included:</p> <ul style="list-style-type: none"> ◆ Developing a 5-year strategic plan for the Division ◆ Developing Performance Metrics for evaluation purposes ◆ Developing an integrated operational framework for security services ◆ Evaluating current acquisition and contractor management practices |
| | <p>Safety, Health, and Environmental Management Division (SHEMD)</p> | <p>Savan Group conducted a comprehensive acquisition and contractor management audit to streamline processes, increase transparency, and performance measurement. Key tasks included:</p> <ul style="list-style-type: none"> ◆ Conducting a comprehensive acquisition and contractor management assessment resulting in 46 observations and 23 recommendations for improvement ◆ Developing and implementing contract management tools and policies |
| | <p>Facilities Management & Services Division (FMSD)</p> | <p>Savan Group conducted an enterprise-wide IT assessment of the Agency's real property asset management systems to improve performance, increase transparency, and achieve cost-savings. Key tasks included:</p> <ul style="list-style-type: none"> ◆ Conducting an organizational and IT assessment of Agency's real properties asset management program and asset tracking system. ◆ Developing an IRM strategy to secure and manage unstructured information regarding EPA assets ◆ Developing a case study and implementation roadmap for Agency's records and document management program (ECMS) |
| <p>EPA Office of Acquisition Management (OAM)</p> | <p>Enterprise Acquisition System (EAS)</p> | <p>Savan Group conducted a formal risk assessment based on standards and guidelines for information security developed by NIST as required by the FISMA Act of 2002. Key tasks included:</p> <ul style="list-style-type: none"> ◆ Identification of threats and vulnerabilities ◆ Assessment and evaluation of control systems and measures ◆ Analysis and evaluation of exploitation probability, determination, impact, risks ◆ Recommendations for controls and documentation |

SAMPLE PAST PERFORMANCE (CONT.)

| | | | |
|---|---|--|---|
|  | <p>DOL Women's Bureau (WB)</p> | <p>Best Practice Study on Wage Gap Discrimination</p> | <p>Savan Group is currently providing conducting a best practice research study on practices that have successfully addressed wage gap discrimination issues in the United States.</p> <p>Key tasks include:</p> <ul style="list-style-type: none"> ◆ Developing a best practice identification framework for DOL to leverage ◆ Developing Performance Metrics for evaluation purposes ◆ Developing business case studies for various wage gap initiatives across the United States ◆ Briefing senior level Department officials on various best practices identified and how they may be leveraged at the federal level |
|  | <p>DOT Office of the Assistant Secretary for Administration (OASA)</p> | <p>Office of the Senior Procurement Executive (OSPE)</p> | <p>Savan Group is currently supporting a comprehensive review of the current Transportation Acquisition Regulation (TAR) and Transportation Acquisition Manual (TAM) and providing recommendations to change the regulations to reflect and comply with current laws and regulations. Key tasks include:</p> <ul style="list-style-type: none"> ◆ Inventory all policy documents, review and compare existing policies, procedures, and standards ◆ Conduct a gap analysis and analyze results ◆ Consolidate and draft recommended changes to TAR and TAM ◆ Develop recommendations for implementing systematic approach to managing future updates, while maintaining archive |
|  | <p>HHS Assistant Secretary for Administration (ASA)</p> | <p>Office of Business Management and Transformation (OBMT)</p> | <p>Savan Group is currently supporting a reengineering of HHS' Delegations of Authority Program to ensure proper disposition and alignment of Agency documents and records. Key tasks include:</p> <ul style="list-style-type: none"> ◆ Reviewing existing delegation procedures and processes and developing recommendations for the disposition of working (i.e., unsigned) documents ◆ Creating a digital record of delegation of authority files and mapping interactions between delegations and other policy statements ◆ Developing recommendations for how to categorize and organize in compliance with NARA regulations and the relevant records control schedules |

CONTACT INFORMATION



Veeral Majmudar

President & CEO

vmajmudar@savangroup.com

(o) 703.666.8045

Savan Group

2300 Clarendon Boulevard, Suite 250 | Arlington, VA 22201

www.savangroup.com

<https://www.facebook.com/pages/Savan-Group/238378788659>



<http://twitter.com/savangroup>



<http://www.linkedin.com/company/1724109>

